



Assignment #3.1: Matchmaker & My skills

Personal Orientation Project (POP304)

Objectives

This assignment will allow students to:

- use assessment tools to help them identify their work interests, skills, and learning preferences;
- view their career suggestions which includes 40 occupations ranked in order of suitability; and
- see how other occupations that don't appear on their suggestion list match up with their answers.

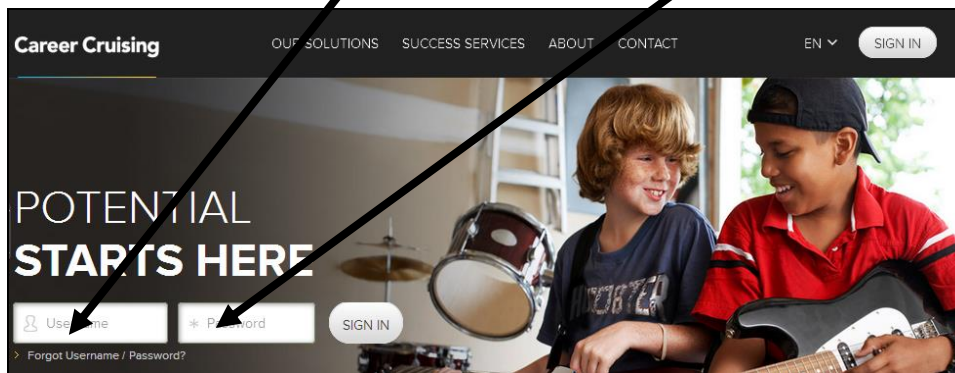
Instructions

Follow the steps below to see which careers you may be suited for now.

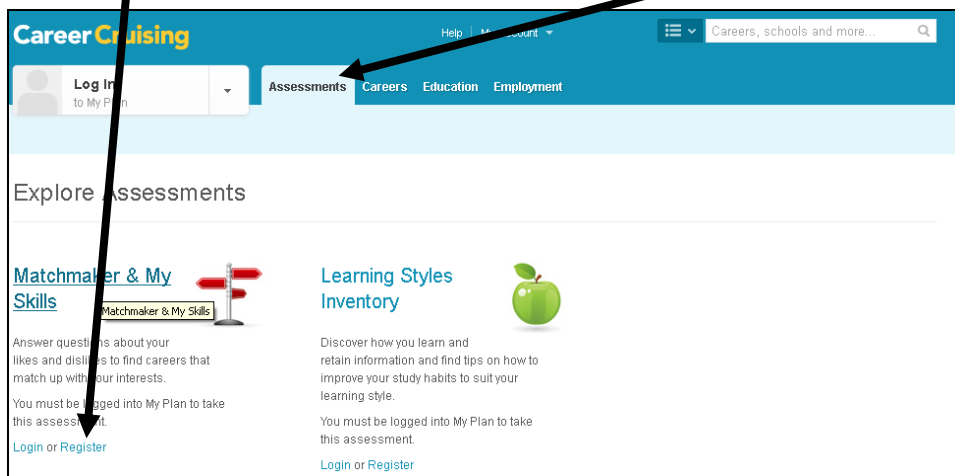
Steps to follow

Step 1: Using your web browser, go to <https://public.careercruising.com>

Step 2: Log in using the *master username* and *master password*.



Step 3: After you have logged into the master account, click on **Assessments** and then click on **Register**.



Step 4: Complete the login information using your LBPSB Google e-mail address. Use a username and password that you will remember, and then write it down somewhere. When you have completed the information form, click on **Create My Plan**.

My Information

First Name:

Last Name:

Grade/Level of Education:

Gender: Male Female

Email Address:

Confirm Email Address:

Choose Your Login

Username: [Check availability](#)

Password:

Confirm Password:

[Create My Plan](#)

Step 5: Click on **Log into my plan** and then enter your personal username and password. Next time you log into the site, click on the oval  button on the top right of the main CareerCruising.com screen.

Step 6: After you have logged into your account click on **Assessments**.

CareerCruising Help | My Account | Careers, schools and more...

Log In to My Plan

Assessments | Careers | Education | Employment

Assessments

Welcome to Career Cruising!

Keep away from people who try to belittle your ambitions. Small people always do that, but the really great make you feel that you, too, can become great.

Mark Twain, Author

Focus on Careers

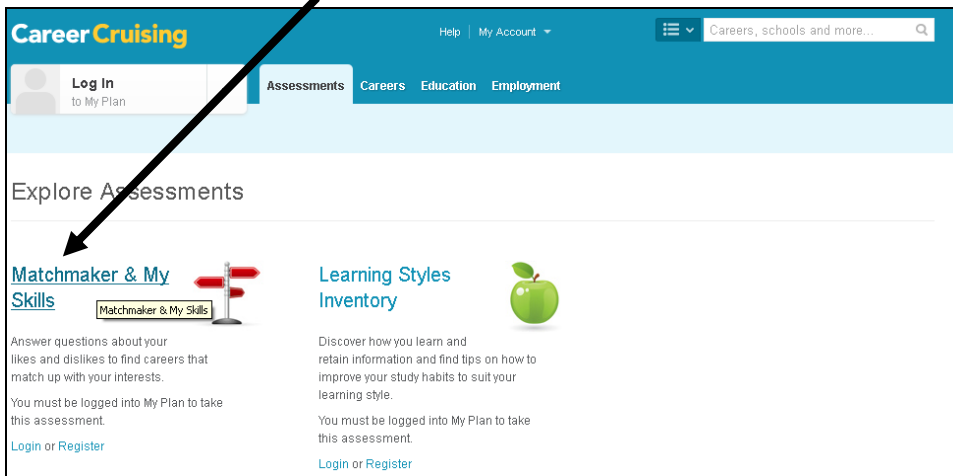
Careers for people who love to drive

You can put yourself in the driver's seat in one of these careers:

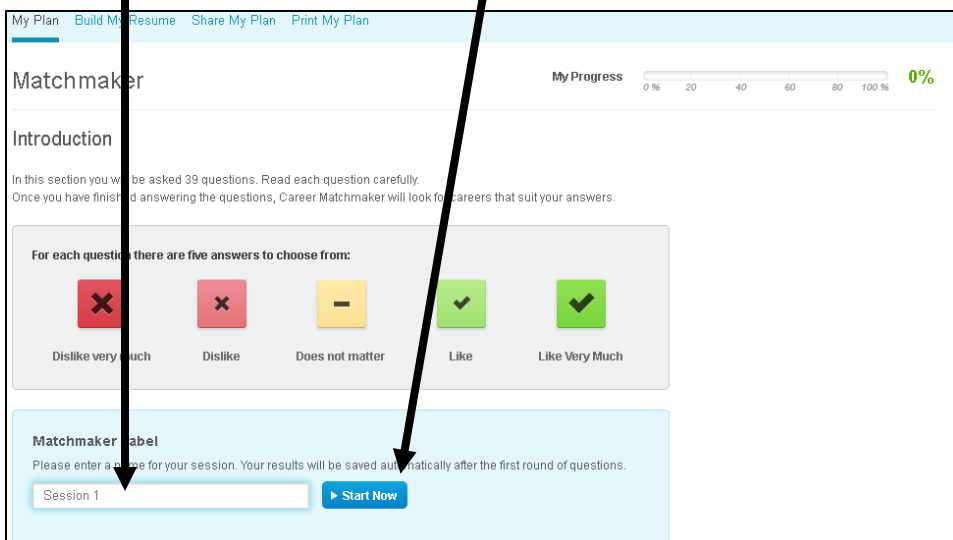
Related Careers

- Bus Driver
- Courier / Messenger
- Driving Instructor
- Taxi Driver
- Transit Operator
- Truck Driver
- Race Car Driver
- Driver Licence Examiner

Step 7: Select **Matchmaker & My Skills** and then click on the **Start Matchmaker** button.



Step 8: You must give a name to each of your assessment sessions. Name your first session as **“Session 1a”**. Then, click on **Start Now**.



Step 9: Be careful when answering questions because if you make a mistake, you cannot go back to correct your answer. *Suggestion: keep your hand off the keyboard and mouse, read the questions carefully and when you have decided on your answer, use your mouse and keyboard to answer it.* You must complete all 39 questions.

Step 10: After you have answered all of the questions, your results will appear.

Click on the **Printer Friendly** button, then click anywhere on the text, press **CTRL+A** (or Edit Select-All) to highlight all of the text, followed by **CTRL+C** (or Edit Copy) to copy the text.

Then, open another tab in your web browser, log into your Google Docs account and then paste the results in a new Google document called **“Session 1a”**. You can then print the results later.

In your web browser, go back to your first **Career Cruising** tab, then click the **Back** button to return to your **“Matchmaker & My Skills”** screen.

Step 11: To refine your results, click on ***Answer More Questions.***

Step 12: Repeat step 9 to answer 77 more questions. Afterwards, save your results in a new Google document called “**Session 1b**”. You will be able to view and print your results at a later time.

Step 13: On a home or class printer, print your results for Session 1b.

Step 14: Analyze the 40 career occupations ranked in order of suitability and write a 3-sentence comment on each occupation.

Step 15: After commenting on all the career suggestions, write a 1-paragraph summary on what you have learned about yourself in this assessment. Be sure to include comments on occupations that didn’t appear on the match up list.

What to hand in

The following items must be handed-in and stapled together in the same order in which they are listed below.

1. Your typed cover page (refer to the example);
2. A printout of your **Session 1b** results;
3. Your comments on each of the 40 career occupations (step 14); and
4. Your 1-paragraph summary on what you have learned about yourself (step 15).

Resources

For additional information, refer to www.careercruising.com, other Internet-based resources, class notes and discussions.

Assessment

You will be given a grade for each of the following:

- Your efforts and seriousness in completing the matchmaker questionnaire;
- Your analysis of the 40 career occupations;
- Your 1-paragraph summary on what you've learned about yourself.

If you fail to hand-in a correctly formatted cover page or a printout of your Session 1b results, marks will be deducted.

Due date

The assignment is due on the date indicated below. As stated in the course outline, there will be a 10% penalty for every day it is late. The assignment will not be accepted after 3 days of the due date (weekends will count for 1 day).

Due: _____



Personal Orientation Project
POP304-??

← ?? is your group number

**Cover page
example**

Assignment #3.1: Matchmaker & My Skills



By : John Smith
For : Mr. Mansour
Due : Day-of-week, Month day, 2018

John Rennie High School
Pointe-Claire, QC
Canada